

INVITATION FOR BIDS (IFB)

Albania

Improvement of existing software of NBC and creation of new modules for public access to financial information

Grant Number: TF019228

Ref. No AL-EQ-FINREP/III.1/G/ICB

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in Development Business, issue no. December 16, 2015.
2. The Albanian Government has received a grant from the International Bank for Reconstruction and Development (World Bank) toward the cost of “The Enhancing Quality of Financial Reporting Project (EQ-FINREP) – Albania”, and it intends to apply part of the proceeds of this grant to payments under the agreement(s) resulting from this IFB: ***“Improvement of existing software of NBC and creation of new modules for public access to financial information” AL-EQ-FINREP/III.1/G/ICB.***
3. The Central Finance and Contracting Unit (CFCU) serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for implementation of improvement of existing software of NBC and creation of new modules for public access to financial information as required in these bidding documents.
4. The improvement of existing software of NBC and creation of new modules for public access to financial information will be implemented for the national Business Center (NBC) Albania.
5. Bidding will be conducted using the International Competitive Bidding (ICB) procedures specified in the World Bank’s Guidelines: Procurement under IBRD Loans and IDA Credits, edition of *January 2011, Revised in July 2014.*
6. The bidding is open to all Bidders eligible as defined in these Guidelines that meet the following minimum qualification criteria:

Bidder (an individual firm or joint venture - JV) must have been in operation in the fields of database application software, management information systems and infrastructure design and implementation, for a period of minimum five (5) years (2012, 2013, 2014, 2015, and 2016). The leader of the JV should have been active in each of those fields.

- a. During the past five (5) years (2012, 2013, 2014, 2015, and 2016) the Bidder (an individual firm submitting the bid or jointly within the joint venture) must have completed at least two (2) successful contracts involving in each of those contracts all of the following activities: development, installation and post-sales support for an integrated system for a Purchaser. One of the successful contract must have been implemented for the Albanian government or public entity. These successful contracts should have been implemented in the fields specified in the paragraph (a) above qualification requirements. Those reference systems should be fully operational at the date of issuing these bidding documents. In case of a JV, the leader should have completed at least one of those contracts.
- b. Bidder (an individual firm or jointly the joint venture) shall demonstrate average annual turnover of at least Euro 300,000 in last three (3) calendar years (2014, 2015, and 2016).

Lead partner must demonstrate a minimum of 50% of the average annual turnover within that period while each member of a joint venture shall demonstrate a minimum average annual turnover of 15% of the overall required average annual turnover.

- c. Bidder shall demonstrate availability of liquid assets of at least 50,000 Euro net of bidder's other commitments.
- d. The Bidder will provide a team of experts with the following skill sets who shall be adequately qualified and experienced in both Software Development projects and IT related field to satisfactorily and timely deliver the expected outputs. The key Experts have to meet the following criteria:

Key Expert 1: Project Manager

- Minimum of 10 years of experience in managing IT projects. Post Graduate in IT/Computer Science, Engineering.
- PMP or similar certification is required.
- Good English and Albanian written and spoken knowledge.

Key Expert 2: Business Analyst

- Minimum of 5 years' experience in business analyze of IT Systems.
- Post Graduate in Finance degree is required.
- Prior experience with consultancy and requirements analysis is an advantage.
- Certified Accountant or similar certifications are required.

Key Experts 3. Two Senior Developers

Minimum of 5 years' experience in systems and software development.

Post Graduate in IT/Computer Science is required.

Software Development Certifications for the given solution are required.

CMMI or SOA certification from authorized institute is an advantage

Key Expert 4: Database Administrator

Minimum of 3 years' experience in software development and database administration/programming.

Post Graduate in IT/Computer Science is required.

Certifications on management of database are required.

Key Expert 5: System, network, security and data center technologies professionals.

Minimum 3 years of experience in implementation of data center infrastructure.

Certifications regarding Data Center systems and technologies, network, and security administration at professional level are required.

Key Expert 6: Software Application Tester

Minimum of 2 years' experience in writing software tests.

Post Graduate in Economic degree

Certifications are an advantage.

Key Expert 7: Trainer

Minimum of 5 years' experience in training end-users in information systems and proven experience in public institution.

Post Graduate in Economic degree

Certifications are an advantage.

6. A complete set of bidding documents in **English** are available free of charge from CFCU. Interested Bidders are requested to send the CFCU an email, letter or fax to register their interest to participate in this bidding procedure. A complete set of the bidding documents will be sent upon receipt of that written or email application. Only the bids from these registered Bidders will be eligible for submission. Website publication of bid documents will be available in PDF format on CFCU website <http://cfcu.financa.gov.al/> for all interested visitors.

7. Bids must be delivered to the address below at or **before 4th of October 2017 local time 12:00 at the address indicated in paragraph 10.**
8. Bids need to be secured by a Bid Security in the amount of **2,000 EURO.**
9. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which can result in ineligibility to be awarded World Bank-financed contracts.
10. Late bids will be rejected. Bids will be opened in the presence of the Bidders' representatives, who choose to attend on **4th of October 2017, local time 12:15** at the address below at:

Contacts of the Implementing Agency:

Mr. Manol Simo, General Director

Central Finance and Contracting Unit, Ministry of Finance, Albania

BulevardiDeshmoret e Kombit, Nr. 3, Tirana, Albania

Phone: +355 42 451 180;

Email: manol.simo@financa.gov.al

11. There will be an opportunity for all Bidders to take part in a Pre-Bid question and answer session, on the following dates: **13th of September 2017 local time 12:00**